

Bay Area Genealogical Society
Board Meeting
September 26, 2016
University Baptist Church Meeting Room EB105

Attendees: Bill Mayo, Treasurer; Bob Wegner, Registrar; Polly Swerdlin, Member Services/Web Editor; Garry Garrett, E-Mail/Pedigree Charts; Kim Zrubek, Second Vice President/Newsletter; Melodey Hauch, Journal Editor; Loren Martin, President; Judy Wright, Corresponding Secretary; Kathie Chaffee, Recording Secretary

Meeting called to order at 6:40 p.m. by president, Loren Martin.

Approved Items:

Motion to approve Kathie Chaffee as Recording Secretary by Polly Swerdlin, Bob Wegner Second, motion passed.

Treasurer's Report by Bill Mayo, Motion to approve Polly Swerdlin, Bob Wegner Second, motion passed.

Motion to order 250 pens for \$117, Black ink, by Kim Zrubek, Bill Mayo Second, motion passed with one no vote.

Motion to order 50 4GB USB flashdrives for \$363, by Kim Zrubek, Bill Mayo Second, motion passed.

Motion to order 50 Tote Bags for \$909, by Kim Zrubek, Bill Mayo Second, motion passed.

Motion to modify budget, reflect current items purchased this date. Motion Bob Wegner, Second Bill Mayo, motion passed.

Motion to establish a process for property accountability and tracking by Bob Wegner, Second Bill Mayo, and motion passed. (Property will be given to Treasurer as custodian to log in for accountability. Then delivered to Registrar for storage. When inventory is reduced and donations come in, treasurer will be notified.)

Administrative

August minutes not available for review.

Treasurer's Report

CHECKING ACCOUNT

BALANCE ON 31 JULY 2016	\$5787.00
August Deposits	\$ 442.00
August Expenditures	\$ 365.60
Balance on 31 August 2016	\$5,863.50

CERTIFICATE OF DEPOSIT Value as of 31 August 2016 \$3,731.79

Registrars Member Report: Bob Wegener -Member's renewed 62, new members 4, members not renewed to date 94. Total: 160 members. Eight members have volunteered for open positions. Three members donated a total of \$13, for 2016-2017 fiscal year. New members who need assistance with genealogy: 4. Need Yearbook/Journal mailed: 7. Need newsletter mailed: 1

Members First Meeting: Reviewed Pot Luck Dinner meeting and recommendations: only beef, turkey and cut-back on amount of sausage to be offered; use two mics: one for moderator one for presenter; start pledges and prayer early so serving and eating start at 6:30 p.m. then continue meeting when most have set down. Use a friendly times up tone for speakers.

Corresponding Secretary Report: Judy Wright - One visitor card, one get well card were sent this month

Old Business

Polly Swerdlin will verify all job descriptions have been turned in and posted to web.

Electronic payment status using Square is functional.

Web information revisions/improvements: Remove recap from side bar show in members only.

Member merchandising options completed. (See motions)

New Business

Members Helping Members initiatives: September meeting had attendees: Barbara Moore, Bebe Cates, Jane Thompson; and three mentors: George Porterfield, Kim Zrubek, Nick Cimino were present. Assisted with information on photo organization project; Lewis ancestor (connect to Meriwether Lewis-Nick found pension record for War of 1812); advice on the process of using DNA to determine ancestry.

Committee Reports

Education, no changes.

Newsletter distributed Sept. 19.

Mass E-mail twice a month prior to Members Helping Members meeting and General Meeting. Programs schedule this week Kathleen Maca 'Digging Up Clues in the Cemetery'; Oct 28, Fidel Ramirez, 'Genealogy to Go'; Nov 18, Andrew Shaner, 'Research at the National Archives – Primer'; Dec 3, Holiday Luncheon Hope Village Café Friendswood 11 a.m. to 1 p.m.; Jan 27, Nick Cimino, 'Genealogical Proof Standard'; Feb 24, USAF Colonel Jerry L. Ross, Retired, former Astronaut, discuss his book 'The Diaries of Harriet "Hattie" Dillabaugh 1889-1940'.

Journal: 175copies printed at a cost of \$326.21 at Office Depo, to be distributed this month.

Web: Admin users are Polly, Gary, Kim and Bill, who will upload Recoding Secretary minutes. Member's password has been changed and next year the password for the Board Files will be changed.

Member Services: New Member folders for 47 copies are ready for content that will have printed this week. Polly would like to pass this job to another volunteer, but will continue until such time.

Telephone: One member requested her newsletter be mailed to her. Referred to Kim Zrubek.

County Coordinator: 9/20/16 bus trip had a total of 9 persons. Future trips are scheduled for Wed Nov 16, 2016, Wed Jan 25, 2017, Tuesday Mar 7, 2017 and Thursday Feb 16, 2017.

Meeting adjourned 8 p.m. by Loren Martin, President